

APPROVED MINUTES OF THE HIGHLANDS BOARD OF DIRECTORS
SPECIALLY CALLED MEETING NOVEMBER 14, 2018 THESE MINUTES TO BE
VOTED ON AT THE NEXT REGULAR MEETING DECEMBER 12, AND WILL BE
POSTED AFTER THAT

SPECIAL MEETING CALLED TO ORDER AT 6:30 PM AT THE REC CENTER

BOARD MEMBERS PRESENT: MIKE IRELAND, ELLIE
ANDREJKO/TREASURER, WAYNE VINCENT ASSISTANT SECRETARY, RICK
OHLSON/SECRETARY AND MARGA LARSON/CHAIR

HOA MEMBERS: UNITS 112 & 427

A SPECIALLY CALLED MEETING IS ALLOWED TO BE CALLED BY THE
SECRETARY, WHICH WAS THE CASE. ADDITIONALLY 31% OF THE HOA
CAN CALL A SPECIAL MEETING, A MAJORITY OF THE BOARD CAN CALL
FOR ONE & THE CHAIR CAN CALL FOR ONE.

PROPERTY MANAGER PRESENTATION: MARK CAMPBELL PRESENTED A
NEW ROOFING BID, AS THE OTHER ROOFING COMPANY PREVIOUSLY
APPROVED RETRACTED THEIR BID. MOVED BY THE SECRETARY TO
ACCEPT THE SUGGESTED NEW BID FOR 4 ROOFS, 2NDED BY MIKE, AND
CARRIED UNANIMOUSLY

THE HOT TUB HEATER NEEDS REPLACEMENT DUE TO AGE. MARK
PRESENTED TWO OPTIONS FOR REPAIR VENDORS. RICK MOVED TO
ACCEPT MARK'S RECOMMENDATION & WAYNE SECONDED THE MOTION.
BOARD GAVE UNANIMOUS APPROVAL FOR NO MORE THAN \$1100 TO BE
FOR THE NEW HEATER.

ORGANIZATIONAL CHART. WAYNE GAVE SOME UPDATES TO THE CHART
HE IS PREPARING. FURTHER WORK AT THE DECEMBER MEETING.

RULES & REGULATIONS COMMITTEE/ELLIE, ELLIE NOTED RULES &
REGULATIONS ALLOW DIFFERENT COMBINATIONS OF DOGS & CATS BUT
ALL PET WASTE IS EXPECTED TO BE CLEANED UP BY THE OWNER, PER THE
RULES & REGULATIONS, AND ALL PETS ARE TO BE ON A LEASH WHEN IN
HOA COMMON AREAS.

WAYNE NOTED HE WANTS ALL RESIDENTS OF THE HIGHLANDS TO BE
GIVEN A COPY OF THE RULES & REGULATIONS.

ELLIE LED A DISCUSSION ON PENDING LATE FEE ADJUSTMENTS TO BE
EITHER \$25 OR FLAT OR 1% OF HOA DUES. NO ACTION TAKEN YET.

DRAFT MINUTES OF THE SPECIAL BOARD MINUTES NOVEMBER 14, 2018

ELLIE SUBMITTED THE COMMITTEE WORK FOR APPROVAL. THE BOARD APPROVED THE CURRENT GROUP WITH THE RECOGNITION THE ASSOCIATION CAN CHANGE RULES AS NEEDED OVER TIME. THE PROPERTY MANAGER CAN PUT THE CURRENT APPROVED RULES ON THE WEBSITE AT THIS TIME, AND A DISTRIBUTION OF A PRINTED COPY WILL GO OUT THRU BOTTOM LINE.

BOARD ELECTIONS: RICK BROUGHT UP 3 POSITIONS ARE UP FOR ELECTION IN FEBRUARY. THE 3 POSITIONS ARE CURRENTLY HELD BY WAYNE VINCENT, ELLIE ANDREJKO & MIKE IRELAND. WILL ALL THREE INCUMBANTS PLEASE IDENTIFY THEIR INTENTIONS AT THE DECEMBER MEETING?

A CANDIDATE QUESTIONNAIRE IS AVAILABLE FOR NEW PERSONS WISHING TO JOIN THE BOARD AND SERVE THE ASSOCIATION.

RESERVE STUDY COMMITTEE: PER WAYNE, THEY WILL MEET WITHIN THE NEXT COUPLE OF WEEKS.

MEETING ADJOURNED AT 7:26PM

NEXT REGULAR MEETING IS DECEMBER 12, 6:30PM AT THE REC CENTER

THE ABOVE DRAFT MINUTES WILL BE VOTED ON AT THAT MEETING, PRIOR TO POSTING ON THE WEBSITE