

**Highlands Board of Directors Special Meeting Minutes  
March 23rd, 2022, at 6:30 PM Zoom Conference Call**

1. Call to order - Claudia at 6:30 p

Meetings are being recorded

- a. Board Members Present (Quorum): Wayne, Claudia, Elizabeth, Sue, Lisa  
Property Manager: Mark Campbell (6:45)
  - b. Units present: 208, 155, 115, 140, 127,425,422, 216, 427, 109, 118
  - c. Proof of Notice of Meeting or Waiver of Notice
2. Review Laundry Proposal provided by CSC ServiceWorks

W9 provided to company – decision by board due March 31<sup>st</sup>.  
Request to extend deadline rejected by CSC.

Pros & Cons:

- P: Cost of replacing and maintaining machines done by company
- P: Other payment methods besides quarters
- C: Pressure to sign
- C: No time for legal opinion
- C: Reasonable security needs to be maintained (in case of vandalism)
- C: Company has bad reviews (online)
- C: Oversight by staff for problems
- C: Covid clause (delays in service and procurement of replacement machines)
- C: Service and administrative fees.
- C: 7-year contract
- C: Some owners might not be app savvy

Cost Analysis:

Claudia did a preliminary cost analysis based on current usage rates. Raising load costs may achieve enough revenue over 7 years to replace all machines and retain ownership of new machines.

Motion (Sue) Second (Elizabeth):

***Do not enter into this contract in its current form.***

Unanimous Vote – Motion passes

Meeting adjourned (7:30pm)